# **Technology RPO Mapping Workshop**

### Objectives

This workshop aims to map the relationships between significant business processes and their supporting technology components. The goal is to understand and document each subcomponent's Recovery Point Objectives (RPO) to improve the organization's business continuity and disaster recovery planning.

### Key Definitions

**Business Process**: A series of steps stakeholders perform to achieve a concrete goal. Examples include processing invoices, preparing reports, creating budgets, and responding to inquiries.

**System Component**: Major technology elements that support business processes, such as application servers, web servers, database servers, and desktop computers.

**Recovery Time Objective** (RTO): The maximum acceptable length of time a business process can be unavailable after an incident before unacceptable consequences occur.

**Recovery Point Objective (RPO):** The maximum acceptable amount of data loss measured in time. It tells us how far back in time we can go to recover data after a disruption without causing significant harm to the business.

**Maximum Tolerable Downtime** (MTD): The total time a business process can be disrupted without causing significant harm.

**Potential Impacts**: Possible consequences if a business process is disrupted.

### Participants

* IT Managers
* Key Stakeholders

### Tools

### Technology Component and RPO Worksheet

### Agenda

##### 1. Introduction and Objectives Overview (15 minutes)

* **A brief introduction to the workshop objectives and agenda.**
* **Explanation of key definitions and terms.**

##### 2. Technology Mapping (60 minutes)

* **Identify and document the major supporting components for each of the technologies supporting each business process.**
* **Create entries for each combination of business processes and supporting technologies.**

##### 3. RPO Estimation (60 minutes)

* **Work through scenarios to estimate the RPO for each business process.**
* **Group discussion to agree on the RPO values.**

##### 4. Review and Next Steps (15 minutes)

* **Review the mappings, RTO, and RPO estimations.**
* **Discuss any gaps or further steps needed to refine the continuity planning.**

##### Expected Outcomes:

* **A comprehensive map of major business processes and their supporting technologies.**
* **Reviewed RTO for each major business process.**
* **Defined RPO for each major business process.**